

Lake-Sumter State College Course Syllabus

Course Information:

Course Prefix and Number: SPN 1120

Course Title: Elementary Spanish I

CRN: 10541, 10542

Credit Hours: 4

Semester: Fall 2020

Class Days, Location, Time: Online Synchronous and asynchronous: Tuesday & Thursday, 4:30-6:20 PM & 7:00-8:50 PM

Course Description: The course employs four primary language-learning skill sets: listening, speaking, reading, and writing in the study of Spanish grammar. The lessons in class are presented in a multicultural context with frequent use of online content in order to foster an appreciation for the cultures of Spanish speaking countries.

Instructor Information:

Name: María S. Hubbard

E-Mail: hubbardm@lssc.edu

Office Location: Online course

Phone: N/A

Online Office Hours: Monday, Wednesday & Friday, 3:30PM-4:00PM

Vital Communication Information:

For e-mail, please note that all students are required to use Lakehawk Mail for official college e-mail communications. See the college webpage for [instructions on activating Lakehawk Mail](#).

Sending a private message using the INBOX in Canvas is always the most secure method of contacting your Instructor.

Please remember that any phone contact with your Instructor should be of a professional nature. Please always leave a clear, concise, but detailed message with your contact and class information. Always follow up a phone call with a written account via INBOX in Canvas or e-mail.

Prerequisites/Co-requisites:

Prerequisites: None

Co-requisites: None

Textbook & Other Course Materials:

Plazas 5th edition enhanced (2019) with MindTap ISBN-13: 9781337570770, Cengage Unlimited option: 9780357700013. You can print out the book from MindTap, order a loose-leaf version from the MindTap website, if you do not wish to have an entirely electronic version of the book. The textbook itself is ISBN-13: 978-1337570756. The MindTap site is mandatory. If you buy a book online, you still need to have an account on the MindTap site.

Technology Requirements:

Canvas is a required component of this course. Students unfamiliar with Canvas are expected to complete the Student Orientation course located in Canvas within the first week of classes.

See the [LSSC Student Technology Help Desk website](#) for more information on how to obtain Microsoft Office 365 as an LSSC student.

Plazas 5th edition enhanced (if you use the textbook electronic version) and MindTap website.

Major writing assignments need to be created and saved in a file format that is compatible with Microsoft Word. If using a word processing program other than Word, it is the student's responsibility to adhere to all formatting and submission requirements. Please ask for help if you are unsure how to save a file in a Word-compatible format.

Course Student Learning Outcomes:

The following outcomes will be assessed in this course. After successful completion of this course, the student will:

Create basic-level oral communications using correct Spanish grammar, vocabulary, cultural material, and pronunciation.

Create basic-level Spanish written communications that correctly employ and incorporate the grammar, vocabulary, and cultural material presented in class.

Understand short Spanish texts (written or spoken) and be able to discern their meaning, situational/cultural context, main points, details, or instructions and respond appropriately.

Course Objectives:

Objectives are defined as what the course will do and/or what the students will do as part of the course.

To impart to the student fundamental Spanish reading, writing, speaking and listening skills within a multi-cultural context in an internet enabled classroom environment. Contexts include, but are not limited to, introductions, descriptions of self and others, asking/answering of questions, telling time, using the present and past tenses as well as gustar-type verbs.

To offer students a variety of opportunities to become competent in writing, speaking and oral comprehension of basic language patterns.

To create basic abilities in written and oral communication using correct grammar, appropriate vocabulary and when speaking, acceptable pronunciation, as well as to engage students in the customs and traditions of the living, vital cultures that speak Spanish as their native language.

Institutional Policies & Procedures:

Academic Integrity:

The successful functioning of the academic community demands honesty, which is the basis of respect for both ideas and persons. In the academic community, there is an ongoing assumption of academic integrity at all levels. There is the expectation that work will be independently thoughtful and responsible as to its sources of information and inspiration. Honesty is an appropriate consideration in other ways as well, including but not limited to the responsible use of library resources, responsible conduct in examinations, and the responsible use of the Internet. See the [college catalog](#) for complete statement.

Important Information for Students with Disabilities:

Any student with a documented disability who requires assistance or academic accommodations should contact the Student Accessibility Services immediately to discuss eligibility. The Student Accessibility Services (SAS) is located on the Leesburg Campus, but arrangements can be made to meet with a student on any campus. An appointment can be made by calling 352-365-3589 and specific information about SAS and potential services can be found at [Student Accessibility Services](#).

Privacy Policy (FERPA):

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part99) is a Federal law that protects the privacy of a student's education records. In order for your information to be released, a form must be signed and, in your records, located in the Admissions/Registrar's Office.

Zero-Tolerance for Violence Statement:

Lake-Sumter State College has a policy of zero tolerance for violence as stated in College Board Rule 2.17. Appropriate disciplinary action will be taken in accordance with Board Rule 2.17.

LSSC Safety Statement:

Lake-Sumter State College values the safety of all campus community members. **If you have an emergency, call 911.** Otherwise, to report a concern, suspicious activity, or to request a courtesy escort, call Campus Safety:

(352) 516-3795 Leesburg
(352) 536-2143 South Lake
(352) 303-7296 Sumter

LSSC also has a free safety app, **Lake-Sumter Safe** that is available for download. You will receive important emergency alerts and safety messages regarding campus safety via LSSC Alert. You are opted into this system when you become an LSSC student. For more information regarding safety and to view available resources, visit the [Campus Safety](#) web page.

Attendance/Withdrawal Policies

Initial Attendance:

Initial attendance will be entered at the end of the second week of the semester/mini-mester. A student who has not met initial attendance requirements will be marked as "not-attending" and administratively withdrawn from the class. The withdrawn student is still financially responsible for the class (see the [college catalog](#) for more details).

Withdrawal:

Once the Add/Drop period passes, students deciding to discontinue class attendance and/or online participation have the responsibility for formal withdrawal by the withdrawal deadline.

Withdrawal Deadline:

11/02/2020

Instructor Policies:

Attendance (Synchronous online): There are no automatically excused absences. To officially withdraw from a class, a student must complete and submit a withdraw form to the Admissions and Student Services Office (paper or via Banner) prior to the official 70% point of the semester (withdrawal deadline.) Students who do not follow this procedure will not be officially withdrawn and will receive a final grade for the class. The instructor will not fill out drop forms nor assume responsibility for delivering drop forms. Students must contact the instructor, or their academic advisor if an emergency prevents them from following the aforementioned steps. The student cannot drop the class merely by ceasing to attend without consequences to your record.

Participation in Synchronous online classes: Once you have signed into the class, you need to follow the instructions and participate accordingly. This grade is determined by your effort in answering questions and your willingness to take part positively in class activities. In order to participate in class, it is very important to have read the material assigned and to have studied the relevant vocabulary before you come to class. It is expected that the student will spend 2-3 hours (minimum, per week) of study outside the class to achieve maximum success in the course. To achieve maximum participation points, the attendance policy must be strictly observed.

Compositions: Since this is a 100% online course, the topic will be released at 12:01 AM on the day of the assignment. The topic will be based upon material that we have already covered in class. No references or resources are allowed: the book (e-version as well as paper) notes, and dictionary are prohibited. You may only use grammar and vocabulary that we have already covered in class. Compositions must be submitted via Canvas: all other options and restrictions apply.

Oral Presentation: The instructor will provide a list of possible topics and formats on how the student can perform this task at least one week before the presentations are due (the last actual class meeting before the final.) The teacher will schedule a Zoom meeting with each student.

Other Homework: I will assign homework to be collected for points from the book or from the internet (MindTap). I will announce online via Canvas that I am collecting the assignment for points. Absences are not a valid excuse for not doing the assignment. It is your responsibility to find out what you missed and come to class prepared (use Canvas to contact classmates, for example.) Assigned or not, you should be doing a MINIMUM of 10 exercises in every chapter to make sure that you understand the material. Homework is practice. It is a diagnostic tool designed to see where you need more study and then work on it before you take a quiz and potentially lose points. For all assignments in this course, you may only use the grammar and vocabulary covered so far. Anything else will not be graded and will not count towards your score.

Late Work/Extensions:

- 1. Quiz and Exam Make-Up Policy:** Make up exams/quizzes are at the **discretion of the instructor and will only be allowed if an exam/quiz is missed for a school-sponsored activity.** Each exam will have a two-day open window for taking the exam. This will solve the issue of all-day chemistry labs or clinical days, etc. You **MUST** take the exam on one of those two days. If you miss an exam for any other reason a zero will be recorded.
- 2.** If a make-up exam is allowed after discussion with the instructor, it will be different than the one the class takes. A make-up assessment for a grade that will be missed because of an authorized school approved activity should be scheduled **BEFORE** the absence.
- 3. No late work will be accepted.** It is your responsibility to turn in work or e- mail / share required assignments with me **ON** the day they are due by the **END** of your assigned class period.

Classroom Etiquette:

The fundamental law is that you cannot prevent other people from learning. Observe all the policies and procedures listed in this syllabus and in the Classroom Management Plan.

Grading Information:

Grading Scale:

A 90-100%

B 80-89%

C 70-79%

D 60-69%

F 59% and below

Methods of Evaluation:

Grades will be entered electronically in Canvas. Methods employed in this course include, but are not limited to, speaking, writing, graded homework, quizzes, a midterm, a final exam, and a participation-attendance grade.

Assignment Overview & Grade Breakdown:

Category	Description	Points or %
Assessments	Quizzes, exams, essays, projects	60%
Classwork/homework	Culture, aural, oral, reading and writing assignments	20%
Final	Final exam project and written final	20%
Total	Percentage	100%

Course Calendar:

Week	Begins	Ends	Objectives & Reading Assignments	Items Due
1	08/24	08/28	Preliminary Chapter: The Hispanic World/greetings and farewells/Formal & informal situations/ Talking about yourself and	Student Contract & Chapter exercises

Week	Begins	Ends	Objectives & Reading Assignments	Items Due
			others: Subject pronouns and the present tense of the verb <i>ser</i> /Identifying quantities: Hay and numbers 0–30/ Asking questions: Question words/Alphabet	
2	08/31	09/04	Chapter 1: Classroom vocabulary/ Talking about people, things, and concepts: Definite and indefinite articles, gender, and how to make nouns plural/ K. David Harrison/ <i>Los Estados Unidos</i> / relationship between language and culture/ Present Tense of Regular –ar verbs/ Telling time and talking about the days of the week	Chapter exercises & Quiz Preliminary Chapter (Vocabulary & Grammar)
3	09/08	09/11	Chapter 2: family/ownership and possession with <i>de(l)</i> and possessive adjectives/ uses of <i>ser</i> / physical features and personality/Gender and number agreement	Chapter exercises & Quiz Chapter 1 (Vocabulary & Grammar)
4	09/14	09/18	Chapter 2: <i>Guillermo de Anda</i> / Common uses of the verb <i>Tener</i> /numbers 30-100/ nationalities/ México/ daily activities obligation and desire to do something/ nationalities/ Present Tense of Regular –er & -ir verbs	Chapter exercises & Quiz Chapter 2 (Vocabulary & Grammar)
5	09/21	09/25	Chapter 3: months/seasons/ leisure activities/ sports/places in and around town/ Colombia/relationship between work activities and leisure pursuits/ <i>Jorge Orejuela</i>	Chapter exercises.
6	09/28	10/02	Chapter 3: <i>gustar</i> / irregular <i>yo</i> form verbs/ <i>saber, conocer</i> and personal <i>a</i> / dates and weather with <i>estar</i> and <i>hacer</i> Writing Assignment #1	Chapter exercises, Writing # 1 & Quiz Chapter 3 (Vocabulary & Grammar)
7	10/05	10/09	Chapter 4: Household chores and other activities: Present Tense of Stem-Changing Verbs/ home, furniture and appliances/ numbers 100 to 1,000,000/ <i>España</i> / comparing home life in the U.S. with those of Spanish speaking world	Chapter exercises.
8	10/12	10/16	Chapter 4: home life versus outside home life/ <i>Julia Maya Torne</i> /affirmative <i>tú</i> commands / <i>estar</i> and the present progressive (location, emotional and physical states) Midterm	Chapter exercises, Quiz Chapter 4 (Vocabulary & Grammar) and Midterm.

Week	Begins	Ends	Objectives & Reading Assignments	Items Due
9	10/19	10/22	Chapter 5: Parts of the Human body/ Healthcare, illnesses, symptoms and medical treatments/ Reflexive pronouns and Present Tense of reflexive verbs/ <i>Acabar de</i> + infinitive	Chapter exercises.
10	10/26	10/30	Chapter 5: ser vs estar/ demonstrative adjectives and pronouns/ Erika Cuéllar/ Bolivia and Paraguay/ describe cultural perspectives and practices related to health, healthcare, and wellness	Chapter exercises & Chapter 5 Quiz (Vocabulary & Grammar)
11	11/02	11/06	Chapter 6: food, beverages, and table utensils/ dining out/ comparatives and superlatives/ Preterite: regular verbs and spell-changing verbs	Chapter exercises.
12	11/09	11/13	Chapter 6: Preterite: stem-changing/ <i>Hace</i> + period of time + <i>que</i> / Charles Brewer-Carías/ <i>Venezuela</i> /customs associated with food/ explore relationship between food and other cultural aspects Writing Assignment #2	Chapter exercises, writing #2 & Chapter 6 Quiz (Vocabulary & Grammar)
13	11/16	11/20	Chapter 7: clothing, fashion, and shopping/ Preterite: irregular verbs/stressed possessive adjectives and pronouns/ direct object pronouns	Chapter exercises.
14	11/23	11/24	Chapter 7: Imperfect tense/ Constanza Ceruti/ Argentina and Uruguay/ compare shopping experiences/ consider relationships between clothing and aspects of geography and culture	Chapter exercises & Chapter 7 Quiz (Vocabulary & Grammar).
15	11/30	12/04	Final Exam Project Presentations & Final Exam Review	Presentations. Review Exercises
16 Finals	12/07	12/11	Final Exam	Final Exam

Basic Needs Statement:

Any student who faces challenges securing basic needs such as food or housing and believes this may affect their performance in the course is encouraged to contact a campus dean at deanofstudents@lssc.edu. The deans will then be able to share any resources at their disposal.

Syllabus Disclaimer:

Information contained in this syllabus is, to the best knowledge of this instructor, considered correct and complete when distributed to the student. The instructor reserves the right, acting within policies and procedures of Lake-Sumter State College, to make necessary changes in course content or instructional techniques with notification to students.