

The Speaking Outline

You may construct your note cards as you wish, but in accordance to the following example.

They should have enough

information that you are able to recall the information you want to provide and discuss that information with the audience.

If you find yourself reading the information or memorizing it, they must be changed. The class focuses on the audience

centered speaking – meaning you are having a conversation with your audience, not reciting a memorized speech or a reading.

Introduction 1

1. Largest living organism is?
2. Coral reefs
3. Snorkeling/ diving since 5
4. Live next to one of largest reefs
5. Details to get you started

Body 2

On the reef:

Reef fish – tropical and sport

Coral – don't touch!

Nurse sharks, eels, jelly fish

Body 3

You need:

Get there – boat or beach

Snorkel – mask, fins, snorkel

Safety first – dive flag, sunscreen,
buddy, swimming skills

Body 4

Precautions/ rules:

Never anchor on reef – buoys

Don't touch

Don't take (fines – FWC)

Conclusion 5

Beautiful, relaxing, good exercise

Safety first

Get out there!