

STAKEHOLDER REGISTER

Project Name: TU1 pedestrian bridge

Project Objective:

Prepared by: Kristin Dexter

Submitted to: Salt Lake City Department Airport (SLCDA)

Project Manager: Michael

Project Sponsor: Salt La

Date Prepared: July 13,

ID	Name	Organization	Role	Title	Contact Information
1	Mr. John Doe	City of Salt Lake	Customer	Mayor of Salt Lake City	555-555-555 johndoe@saltlakecity.gov
	Ms. Jane Doe	Salt Lake City Department Airport	Operations	Airport Director	555-111-5555 janedoe@slcda.com
	Mr. Bob Cox	Salt Lake City Department Airport	Operations	Chairman of the Board of Directors	555-111-5555 bobcox@slcda.com
	Public	N/A	End User	N/A	N/A
	Mr. Jake Hand	Salt Lake City Department Airport	Quality & Safety	Senior Quality Manager	555-222-5555 jakehand@slcda.com
	Ms. Jen Smith	Salt Lake City Engineers & Architects, LLC	Engineers & Architects	Principle Engineer	555-123-5555 jsmith@slcengineersarchitects.com
	Mr. Kevin Davis	KD Contractors, LLC	Contractors	Owner	555-246-5555 kdavis@kdcontractors.com
	Mr. Jim Anderson	Salt Lake City Department Airport	Supply Chain Management	Supply Chain Manager	555-135-5555 jimanderson@slcda.com
	Ms. Kay Davis	Salt Lake City Department Airport	Airport Planner	Director of Planning	555-678-5555 kaydavis@slcda.com
	Airlines	Various Airline Companies		N/A	Various Airline Companies
	Airport Maintenance				
	Mr. Dave Cobb	Security/TSA	Security	Director of Security/TSA Salt Lake City Airport	555-456-5555 davecobb@tsa.gov



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Communication Types	Communication Vehicles	Stake In Project	Influence
Monthly Status Meetings	E-mail Monthly Status Reports	Has high interest in the project as the customer as well as the responsibility of funding the project.	High
Weekly Status Meetins	E-mail Weekly Status Reports	Has a high interest in the project as the Director of the airport and in charge of operations and budgets.	High
Monthly Status Meetings	E-mail Monthly Status Reports	Has a high interest in the project, but neutral in regards to the planning of the project.	Neutral
Press Coverage	Media Coverage via internet, newspaper or TV		Low
Daily Status Meetings	E-mail Phone Calls Daily Status Reports	Quality and Safety has a high interest in the project to ensure it is up to the standards set forth by the customer.	High
Daily Status Meetings	E-Mail Weekly Meeting	Has high interest in the project as the contracted engineer on the project to stay on schedule and budget for the airport.	Neutral
Daily Status Meetings	Phone Calls E-mail	Has a neutral interest in the project as the contractors hired by the engineers to perform the work.	Low
Daily Status Meetings	Phone Calls E-mail	Has a medium interest, but needs to be kept informed as group working with the vendors to secure the materials.	Neutral
Daily Status Meetings	E-Mail Daily Status Report	Has a high interest as the planner of all airport projects.	High
Weekly Status Meetings	E-mail	Low interest in the project, as long as it doesn't effect their flight schedule or customers making it on time to their flights	Low
Daily Status Meetings	Email Daily Status Report Phone Calls	High interest in the project as public safety is a huge priority for the airport.	High



Perspective Regarding Project	Comments
High	
High	
Neutral	
Low	
High	
High	
Low	
Medium	
High	
Low	
Medium	

