Welcome to BUS218_30692_Baughman

Spring 2020 January 21 to May 22  
(Spring Break April 6-11)

Dear Student:

Welcome to distance education at Cuesta College and the online version of Business Law 218. My name is Willis Baughman and I will be your instructor for this course. This letter is to inform you of some important details prior to the start of this course.

Contact information

Instructor: Willis Baughman

Email Address: willis_baughman@cuesta.edu

Office Location/ Hours: Business Education Office Building #4300, By Appointment Only, Part-time instructor office.

Required Text: Miller, Roger L. (2017). Business Law Today, Comprehensive Edition (11th Ed.), with Mindtap Printed Access Card and loose-leaf Binding is required. Available at the Cuesta Bookstore. [https://bookstore.cuesta.org/](https://bookstore.cuesta.org/) Accordingly, this class is taught as an online distance education course through Canvas and Mindtap. And it is through Canvas you will be able to submit assignments, quizzes and some of your course work. Mindtap activities must be accessed and submitted through Canvas.

Instructor Contact Expectations: The best and fastest way to contact me is email. I will generally respond to your emails within 24 hours during weekdays only. During busy times of the semester, the response time may increase to 48 hours. On weekends, I will do my best to get back to you ASAP but I cannot guarantee an expeditious response.

Course Environment: This online course will be using a Web-based Learning Management System Canvas as the method to disseminate information. Canvas provides the framework for the course including PowerPoint presentations, student data files, the tools to receive and send course materials, and a grade book. Using the communication tools, you can communicate using e-mail, and you can share materials and ideas with other course participants via the discussion forums and groups.

Class opens / Accessing Canvas:

Classes start January 21, 2020 and continue through May 22, 2020. The exact date for the final exam will be announced in the course syllabus.

Revised October 20, 2019
Prior to the first day of class, you will receive an email to your my.Cuesta.edu address providing you with a reminder that class will be starting and login procedures for Canvas, the learning management system (LMS) used to deliver course content.

You can access Canvas by logging into MyCuesta, then clicking on the Resources Tab, then clicking on Canvas in the Online Learning Channel, or by typing the Canvas address (https://cuesta.instructure.com/) into your browser address bar. Do not bookmark / favorite the canvas site after your login or you will get an error message next time you try to log in. You must access the canvas log in directly.

If you are not familiar with logging into canvas, please refer to the Canvas Quick Reference Guide. Once logged into Canvas you will be directed on where to get started. Be sure to read all the direction on the course home page.

If you are having difficulty logging into Canvas after January 21, 2020 and need assistance please email me or technical support at support@my.cuesta.edu.

**Online Learning**

If you have never taken an online class or this is your first experience with Canvas, please be patient with yourself. Online classes are not inherently easier, although they may be much more convenient for many students. You should expect to spend at least as much time, if not more, on this course as you would a course that meets on a face-to-face basis. Since there is no lecture component, much of this time will be self-directed and there will be a substantial amount of reading, viewing, studying, and writing required. This course is completely online using Canvas; all coursework (discussions, assignments, quizzes) is submitted online. Again, there are no face-to-face meetings. Please be prepared to spend at least 8 - 12 hours per week on coursework for this class!

**Is An Online Class For You?**

Go to the Online Readiness Resources to take a "self-assessment". Many resources were designed to help you understand the basis for an online class and the skills necessary for success.

If the tutorials do NOT describe you, then taking this class online is NOT for you and I strongly suggest that you drop the online class and enroll in a traditional classroom section.

**Regular Effective Contact policy:**

Regular and Effective Instructor Contact will be met through weekly instructor initiated threaded discussion forums; weekly announcements to students; timely and effective feedback on student assignments; email, or messaging to individuals

**Course Description**

Revised October 20, 2019
Business Law 218 offers legal knowledge concerning business and business relationships with emphasis on the laws of torts, property, contracts, agency, business organizations, and sales. It also includes a study of the nature and background of American law, court systems, and court procedures. Advisory: Eligibility for ENGL 156. Transfer: CSU; UC.

For the official course description and course outline of record, please go to CurricUNET

Course Student Learning Outcomes (“SLO’s”):

1. Identify the different sources and types of American law and demonstrate how American law is created, changed, and classified.
2. Distinguish between the ethical and social responsibilities in the field of business that are imposed by law versus by custom.
3. Use the IRAC (Issue, Rule, Analysis, Conclusion) method to analyze legal cases.
4. Describe the federal and state court systems along with court procedures such as litigation and alternative dispute resolution procedures such as mediation and arbitration and the use of these procedures in resolving business disputes.
5. Differentiate among the different areas of substantive law that are relevant to business, such as, contract law, tort law, UCC sales, the law of agency, property law, and the law covering the formation and operation of business entities. Be able to describe the impact these areas of the law have on the field of business.
6. Apply the knowledge acquired in this course to make legal and business decisions based on reasoned analysis and application of legal principles.

Technical Support

Cuesta students are encouraged to direct all technical support inquiries to support@my.cuesta.edu.

If you are having issues with Canvas, you should contact the Canvas Support Hotline at (877) 921-7680, or click on the help button on the Canvas Navigation to report a problem.

If you are having difficulty viewing the course or logging in, it may be because you are not using the correct url: https://cuesta.instructure.com/ or you are using your phone or using an unsupported browser.

Your learning environment is best accessed from a desktop or laptop computer, using Firefox or Chrome. This may solve your problem! Please review the browser requirements and minimum computer specifications http://www.cuesta.edu/student/aboutacad/distance/faqs_technical.htmlLinks to an external site.

Accommodations:

This course is designed using an accessible Learning Management System, and course materials have been created with ADA compliance in mind. If you have a disability and might need accommodations in this class such as extended time on exams or other resources, please contact Revised October 20, 2019
the instructor as soon as possible so that you can receive appropriate accommodations in a timely manner. You should also contact DSPS (Disabled Student Programs & Services) at 805-546-3148 or http://www.cuesta.edu/student/studentservices/dsp/index.html

College & Course Policies:

Academic Honesty Policy: In addition to my course policy, please note all students attending San Luis Obispo County Community College District at any district site and when representing Cuesta College in any off-campus activity, assume an obligation to conduct themselves in an acceptable manner compatible with the Student Code of conduct. review the Cuesta College Student Code of conduct at: http://www.cuesta.edu/student/documents/admissions_records/code_of_conduct.pdf

Add / Drop Policy: I will not add students after week 1 of the course. In addition to my policy, please review the Cuesta policy for adding/dropping classes:

Add Policy:

Drop Policy:

Waitlist Policy: In addition to my course specific procedures, Cuesta’s waitlist procedure and instructions: https://www.cuesta.edu/student/studentservices/admrreg/arpolicies/Waitlist.html

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