

Updated Rubric for Completing Activity Plan and Reading Book

Criteria	Exemplary 5	Accomplished 4	Developing 3	Beginning 2	Unacceptable/Non-Submission 0	Score
Organization /Format Summary is one page, double-spaced, Times New Roman or Arial, be 11 or 12-point font. In an essay format.	Includes all components of information. Response is in an essay format with three paragraphs (intro, body, and conclusion).	One component is missing. Response has two paragraphs.	Two components are missing. Response has two paragraphs.	Three or more components are missing. Response has one paragraph.	Failed to submit this paper using the required format. Response is not in an essay format. Or did not submit (summary and Activity Plan) assignment.	
Content-Summary addressed questions described children response and follow-up activities Activity Plan Worksheet is fully completed and submitted.	Summary includes Age group of child/children, the child/children response, and follow-up activities. Three questions addressed Activity Plan Worksheet fully completed and submitted	The summary includes the child's response or follow-up activities. Two questions were addressed. Activity Plan Worksheet submitted, but only half of the areas have been addressed.	The summary includes the child's response or follow-up activities. One question was addressed. Activity Plan Worksheet submitted, but only a third of the areas have been addressed.	The summary includes the child's response, and one question addressed. Activity Plan Worksheet is submitted, but less than a third of the areas have been addressed.	Summary of children's response and follow-up activities; and questions listed in the instruction not addressed; and areas not completed on Activity Plan. Or did not submit (summary and Activity Plan) assignment.	
Writing Skills: conform to college-level writing with correct grammar, spelling, and punctuation.	Written responses are free of grammatical, spelling, or punctuation errors. The style of writing facilitates communication.	Written responses are mostly free (one to three) of grammatical, spelling, or punctuation errors. The style of writing generally facilitates communication.	Written responses include some (four to six) grammatical, spelling, or punctuation errors that distract the reader.	Written responses contain numerous (seven) grammatical, spelling, or punctuation errors. The style of writing does not facilitate effective communication.	Written responses are poor and contain more than seven grammar, spelling, or punctuation errors. Or did not submit (summary and Activity Plan) assignment.	
Conclusion	Conclusion includes what was learned and whether the observation supports developmental stages of play.	Conclusion includes what was learned	Conclusion includes some effort and reflection but still does not include what was learned.	The conclusion shows little effort and reflection.	Failed to provide a conclusion. Or did not submit (summary and Activity Plan) assignment.	