

Homework Guidelines

(Adapted from Kelsey Marcinko, M.S. Applied Mathematics)

When working on and submitting homework, consider the following:

- **Please submit a single PDF file that contains all of your problems in the correct order.**
- **Include your name, student ID, course name, and assignment number in the header of your homework.**
- **Please cite students with whom you have collaborated.**
- **Presentation matters!**
 - Be proud of your work: this should be communicated in your presentation.
 - Please do not write problems in two columns to fit more problems on the page.
 - Similar to above, please don't cram work into small spaces.
 - Ask yourself, "Does the grader have space to provide feedback?"
 - Does your work look clean and readable, or does it look messy?
 - Consider scratch paper on the side to check your work. Your scratch work does not need to be submitted (much like a rough draft is not included with the final for an English assignment).
- **Homework is an opportunity to communicate mathematics.**
 - Homework allows you to practice mathematical techniques and the process of communicating mathematical ideas to others.
 - Ask yourself, "Can someone else (without the answer key) follow your work and be convinced that you've reached a correct answer?"
 - Use correct mathematical "grammar." For example, integrals require dt or dx to communicate the variable of integration, equals signs communicate equality, not a substitute for the word "is", etc.
 - Simplify your expressions whenever possible.
 - Use fractions and radicals, not decimals.
 - Make sure to copy the problem correctly!

For students who submit handwritten homework to Canvas, please scan your homework to a PDF file. A photo taken with your phone does not create a high-quality image. For any assignment, **you can lose points for work that is submitted as photos instead of scans**. Please note that you have free access to scanners in the library. You may also use the [CamScanner](#) app at your discretion.