

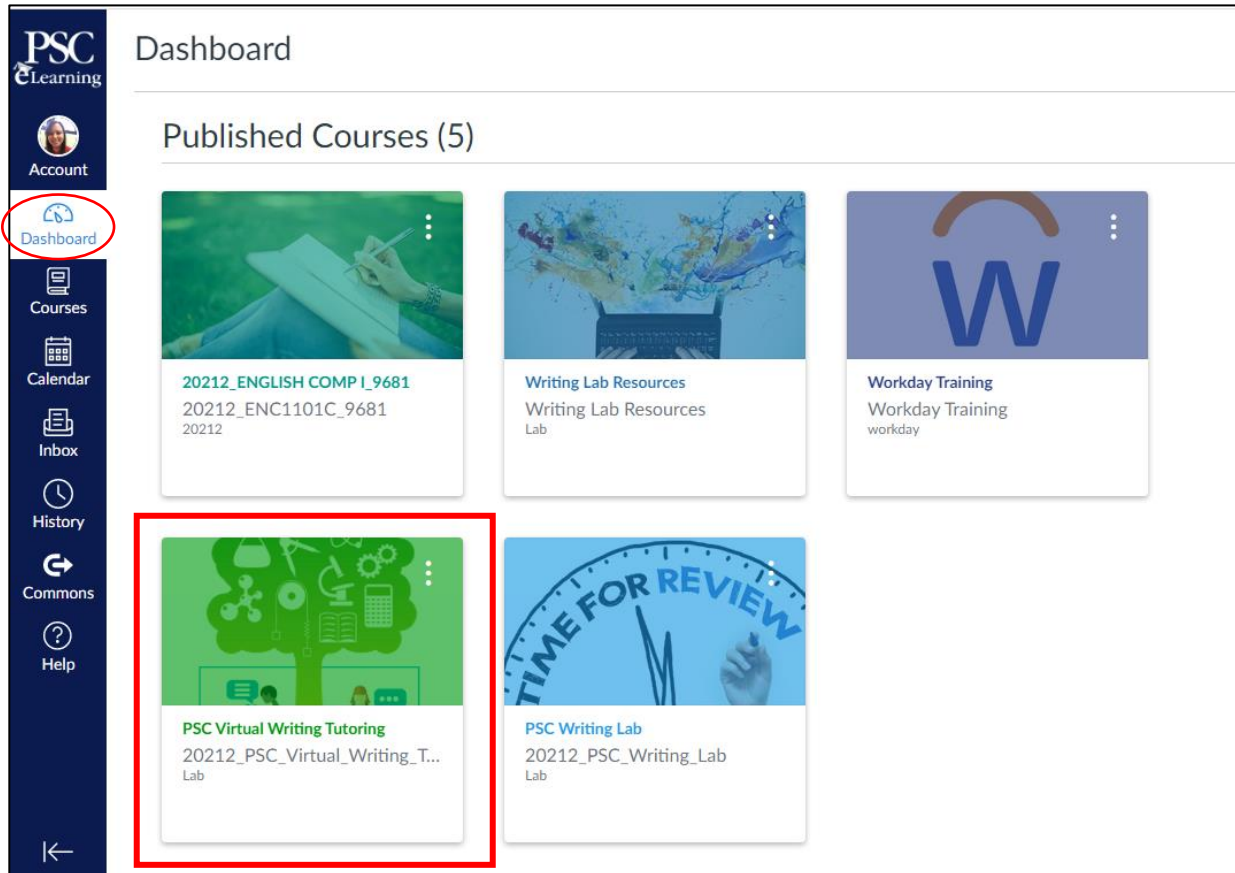
Virtual Check In Process

1.

Web Address: <https://pensacolastate.instructure.com/>

Select: Dashboard

Select: PSC Virtual Writing Tutoring



The screenshot displays the PSC eLearning dashboard. On the left is a dark blue sidebar with navigation icons: Account, Dashboard (circled in red), Courses, Calendar, Inbox, History, Commons, and Help. The main content area is titled "Dashboard" and "Published Courses (5)". Five course cards are visible: 1. "20212_ENGLISH COMP I_9681" with a green background and a hand writing on a notepad. 2. "Writing Lab Resources" with a blue background and a laptop. 3. "Workday Training" with a purple background and a large 'W'. 4. "PSC Virtual Writing Tutoring" (circled in red) with a green background and various icons. 5. "PSC Writing Lab" with a blue background and a clock face.

PSC eLearning

Dashboard

Published Courses (5)

- 20212_ENGLISH COMP I_9681
20212_ENC1101C_9681
20212
- Writing Lab Resources
Writing Lab Resources
Lab
- Workday Training
Workday Training
workday
- PSC Virtual Writing Tutoring**
20212_PSC_Virtual_Writing_T...
Lab
- PSC Writing Lab
20212_PSC_Writing_Lab
Lab

2.

Select: Check In/Out

20212_PSC_Virtual_Writing_Tutoring

Lab

PSC Virtual Writing Tutoring

Account

Dashboard

Courses

Calendar

Inbox

History

Commons

Help

Home

Check In/Out

Modules

People

Announcements

Discussions

Assignments

Grades

Pages

Files

Rubrics

Syllabus

Outcomes

Quizzes

Conferences

Collaborations

Settings

Edit

Check in and select your class to join our Zoom meeting room.

Spring 2021 - FREE Writing Help

This is not a class but a place to access an OPTIONAL writing tutor if you need help. Here are some answers to [Frequently Asked Questions](#).

Drop in! Tutors are available at the following times:

Sundays from 12 p.m. - 9 p.m.

Mondays from 8 a.m. - 9 p.m.

Tuesdays from 8 a.m. - 7 p.m.

3.

Select: Check In

The screenshot shows a user interface for a Learning Management System. On the left is a dark blue sidebar with icons and labels for 'Account', 'Dashboard', 'Courses', and 'Calendar'. The main content area has a header 'Lab' and a navigation menu with 'Home' and 'Check In/Out'. The 'Check In/Out' section is titled 'Virtual Check In/Out' and displays the name 'JOHN SMITH'. Below the name are two radio buttons: 'Check In' and 'Check Out'. A red arrow points to the 'Check In' radio button.

4.

Select: Choose the class you need help with.

Lab

Virtual Check In/Out

JOHN SMITH

Home

Check In/Out

Please select course for which you are checking in:

ELEM STATISTICS 9753 - SUSAN STANTON

Location:

PSC Virtual Math Tutoring

Check In/Out again

The 2nd box will be pre-set to PSC Virtual Writing Tutoring.
The student does not need to select anything here.

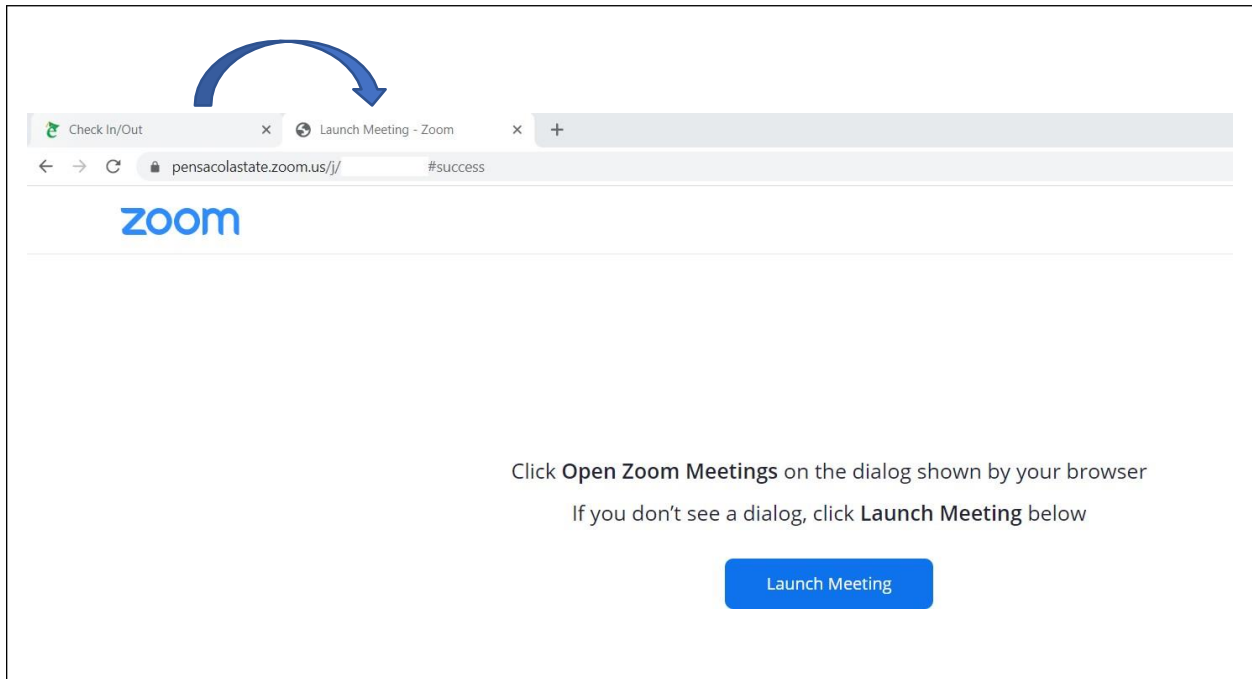
5.

Select: Click to start Zoom

The screenshot displays a user interface for a 'Virtual Check In/Out' process. On the left, a dark blue sidebar contains navigation icons for 'Account', 'Dashboard', 'Courses', and 'Calendar'. The main content area has a header 'Virtual Check In/Out' and the user's name 'JOHN SMITH'. Below the name, a light green banner indicates 'Check In successful'. A green button labeled 'Click to start Zoom' is highlighted with a red rectangular border. At the bottom, a partially visible instruction reads 'Please select course for which you are checking in:'.

6.

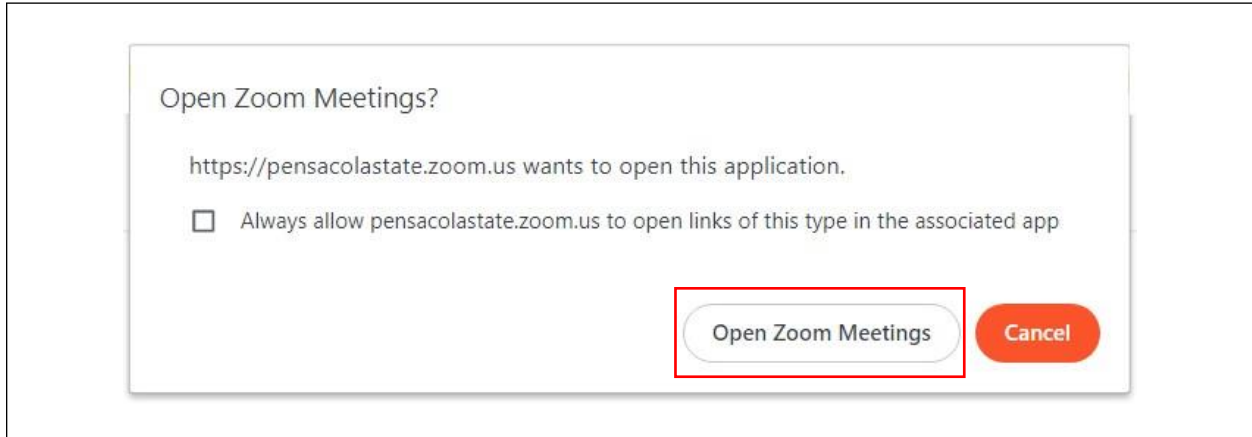
A new browser tab will open.



7.

If Zoom does not open automatically, a pop-up box will appear.

Select: Open Zoom Meetings



8.

Select: Join with Computer Audio and then a tutor will help you out.

