

Converting Pages and Google Docs to Word or PDF

Convert Pages document to Word or PDF

In Pages, go to File menu and choose Export, then choose Word or PDF. Make sure you save it to your computer or portable drive/storage device. Double-check the formatting of the converted document. There are usually less formatting differences when you convert a Pages document to a PDF file.

Convert Google Docs to Word or PDF

In Google Docs, open the document you want to convert. Click on the File menu, select Download as, and then choose either .docx for a Word document or .pdf for a PDF. The newly converted document will open on your computer. Make sure you save it to your computer or portable drive/storage device. Double-check the formatting of the converted document. There are usually less formatting differences when you convert a Pages document to a PDF.